

City of Indianapolis
Department of Code Enforcement
Request for Zoning Confirmation Letter

Company Name: _____
Street Address: _____
City _____ State _____ Zip Code _____
Applicant Name _____ Phone() _____ - _____
Email: _____

I am formally requesting the following type of letter from the Consolidated City of Indianapolis for the address referenced below:

- ☐ **Zoning Classification Letter-** Legal description required with submittal.
- ☐ **Zoning History Letter-** Legal description and scaled site plan required with submittal.

Address of Property: _____

The letter is to be addressed to:
(Name and address required)

Current use of Property:

Please send the letter via:

- ☐ Email
- ☐ Mail

Proposed Use of the Property:

Comments: _____

Printed Name: _____

Signature: _____ Date: _____

Zoning Classification Letter

A Zoning Classification Letter states the current zoning of the property and notification of any zoning or building code violations on the parcel. A Zoning classification does not include any information on possible or commitments also on the site. There is an \$85.00 fee for a Zoning Classification Letter.

Zoning History Letter

In addition to the information given in a classification letter a Zoning History Letter includes information based on research of zoning and variance petitions as well as permit history pertaining to the property. There is a minimum fee of \$85.00 for a Zoning History Letter. Additional fees of \$85.00 per hour after the first hour of research will be applied.

Department of Code Enforcement
1200 Madison Avenue, Suite 100
Indianapolis, IN 46225
Phone: (317) 327-8700
www.indy.gov/dce/permits

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